

**BYRON-BERGEN CENTRAL SCHOOL
BOARD OF EDUCATION MEETING
Thursday, April 3, 2025
6:00 p.m. – Professional Development Room**

- Call to Order: The meeting was called to order at 5:30 p.m. by President D. List.
- Members Present: D. List, K. Carlson, J. Cook, C. Matthews, L. Smith
- Members Absent: H. Ball, L. Forsyth
- Also Present: P. McGee, L. Prinz, K. Loftus, R. Stevens, B. Brown, J. Back, P. Hazard, K. Grattan, K. Kaercher, and 14 member of the audience.
- Executive Session: It was moved by J. Cook and seconded by K. Carlson to enter executive session at 5:31 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
The motion passed 5 Yes, 0 No.
- Return to Public Session: It was moved by L. Smith and seconded by K. Carlson to return to public session at 5:59 p.m.
The motion passed 5 Yes, 0 No.
- President's Report: D. List said that at the GVSBA meeting they are working on a booklet that highlights what the area school districts have to offer so that a realtor could use this as a tool to help sell a property. She also handed out the Superintendent's evaluation and asked that once it is complete to get it to K. Carlson.
- Academic Focus: None
- Student Council Report: None
- Principals' Comments: K. Loftus reported:
- This week is Neurodiversity Awareness Week. Students are also participating in a Spirit Week to go along with this:
Monday – Autism Acceptance Day – Wear rainbow or tie dye
Tuesday – Terrific Minds Tuesday – Wear favorite shirt and accessories
Wednesday – Winning Wednesday – Wear favorite sports/team's jersey
Thursday – Togetherness Thursday – Wear "Many Bees, One Hive" shirt or B-B gear

Friday – Feel Good Friday – Wear pajamas or comfy clothes

- They just finished up with March Math Madness.
- Fifth grade had their Alien Museum last week.
- New York State ELA testing is next week.

P. Hazard reported:

- M. Conine came in to discuss the proposed STEM Science Class from the last meeting. It will be a project based half credit class for students in grades 9-12 every other day.
- Career Day is on April 10th.
- A draft of the master schedule for next year has been started. There is a change to the middle school schedule.
- The Talent Show was a success and they had 16 acts.
- Drive Your Tractor to School Day is coming up.
- Both Senior and Junior Honor Society inductions were held last month and went well.
- The middle school dance was great.
- Prom is May 16th.

Director of
Instructional
Services
Comments:

B. Brown said for the month of March, the District celebrated Marvelous Mondays and used the money that was won from Genesee Area Healthcare. The grant was approved (the school is a targeted school) and a plan needs to be submitted by July 31, 2025. This year 39 seniors applied for the Seal of Civic Readiness. Annual reviews for 504s and IEPs are still underway.

Director of
Technology &
Assessment
Comments:

J. Back said that April 8th and April 9th is the NYS 3-8 ELA testing, it is all computer-based this year. She is working on finalizing the Regents testing schedule.

Business
Administrator
Comments:

L. Prinz reported that New York State has not passed their 2025-2026 budget yet. E. Willard is resigning and J. Syfert has agreed to come back to help until a replacement can be found. Under New Business there is the approval of the Creation of One Bus Driver Trainee (School) Position, which would allow the District to train someone with their permit who wants to become a bus driver.

Superintendent's
Comments:

P. McGee stated the Board retreat is scheduled for August 20th from 5:00 p.m. – 8:00 p.m. He talked to the Board about the student representative that starts next school year. There are several additions to New Business: 13.3 Approval of Resignation of School District Clerk – Emily Willard (Eff. 4/12/25), 13.4 Approval of Senior Building Maintenance Mechanic – Tom Klycek (Eff. 4/4/25), 13.5 Approval of Cleaner – Hunter O'Brien (Eff. 4/22/25), 13.6 Approval of Temporary Clerk Typist – Jadwiga Syfert (Eff. 3/31/25), 13.7 Approval of Substitute Food Service Worker – Jamie Godat, 13.8 Approval of Resignation of

Building Maintenance Mechanic – Tom Klycek (Eff. 4/3/25), and 13.9
Approval of Building Maintenance Worker – Cornelius Cook (Eff.
4/22/25).

Consent Agenda: It was moved by J. Cook and seconded by L. Smith that the following
consent agenda be approved:

Approval of Minutes

March 13, 2025

Financial Matters

General Fund Bills: Warrant A-55, Ck. # 26375-26377, \$8,070.84

Warrant A-57, Ck. # 26378-26427, \$620,361.02

School Lunch Fund Bills: Warrant C-18, Ck. # 201391-201392, \$21,144.55

Federal Fund Bills: Warrant F-8, Ck. # 400591-400596, 13,650.45

Trust & Agency Fund Bills: Warrant TA-20, Wire # 1838-1841,

Ck. # 301615-301623, \$442,741.07

Monthly Treasurer's Report – February 2025

Personnel Matters

Resignations/Retirement/Termination:

Resignation – Cleaner – Leigh Buckenmeyer (Eff. 3/24/25)

Approvals:

LTS Category II – Madison Farnsworth (Eff. 3/31/25)

Madison Farnsworth, is hereby appointed to the temporary
position of (Category II) Long-Term Substitute Elementary School
Teacher (Literacy Teacher) commencing March 31, 2025 through
June 27, 2025 (for S. Saeli). The salary during this appointment
will be paid in accordance with the salary schedule as outlined in
the collective bargaining agreement between the Byron-Bergen
Faculty Association (BBFA) and the Board of Education, and will be
based upon 1/200th of Step 1. This is not a benefits eligible
position.

Student Lifeguard – Gianna Graff

Part-Time Cleaner – Annie Sheard (Eff. 4/4/25)

Building Maintenance Mechanic – James Maier (Eff. 4/22/25)

Additional 2024-2025 Spring Sport Volunteers

Softball

Modified Volunteer – Amy Stevens

Varsity Volunteer – Jonathan Zehler

Revised Mentor Appointment 2024-2025

Michelle Matteson (Effective 3/31/25)

Miscellaneous Matters

Field Trip – Senior Class – Philadelphia, PA – 6/2/25-6/4/25

CSE/CPSE Review

CSE cases as presented

The motion passed 5 Yes, 0 No.

Reports: The Final Draft Budget Presented was presented by the Business Administrator and Superintendent. The proposed budget for the 2025-2026 school year is \$27,899,975. The District is continuing to utilize the transfer to Capital Fund Budgetary Appropriation of \$100,000 for a Capital Outlay project in the 2025-2026 school year. This Capital Outlay will be for repointing and sealing of brick and changing soffit of the roof over the Junior High Gymnasium. The proposed 2025-2026 tax levy is \$9,572,240 which is a 1.99% tax levy increase. Proposition # 2 is for transportation needs; the purchase of two (2) 70 passenger buses and one (1) 7 passenger minivan for a cost not to exceed \$389,000. There are three (3) open Board of Education seats as of July 1, 2025; Heidi Ball, Kimberly Carlson, and Jeffrey Cook. These are for three (3) year terms from July 1, 2025 to June 30, 2028. The Budget hearing is on May 8, 2025 in the Jr./Sr. High Auditorium at 6:00 p.m. The Budget Vote is May 20, 2025 from 11:30 a.m. – 8:30 p.m. in the Sr. High Gymnasium.

Winter Athletic Report – Athletic Director

All of the winter sports teams received scholar athletes except one but that team was in the high 80s. The wrestling team went undefeated in the GR League and wrapped up the league title. Both the boys and girls wrestling teams were sectional champions. The boys' basketball team was selected to be the GR League Sportsmanship winner by Section V Officials. The girls' basketball team had an overall record of 18-4 and 12-3 in the league; and won the GR League title. Coach K was named Coach of the Year. The girls' swim team ended the season as GRNO Intersectional Champions and GR League Champions. The boys' swim team won the GR league title again. Cheer took 4th place at GR Championships and had two girls make GR League all-stars.

Policy Committee
Update: None

Facilities
Committee
Update: None

Budget Committee
Update: None

Audit Committee
Update: None

SOAR Update: None

Positive
Recognition: None

Approval –
Creation of One
Bus Driver
Trainee (School)
Position

Upon the recommendation of the Superintendent, it was moved by K. Carlson and seconded by C. Matthews to approve the Creation of One Bus Driver Trainee (School) Position.

The motion passed 5 Yes, 0 No.

Approval –
SEQRA Resolution
For the 2025-2026
Capital Outlay
Exception Project

Upon the recommendation of the Superintendent, it was moved by J. Cook and seconded by K. Carlson to approve the SEQRA Resolution for the 2025-2026 Capital Outlay Exception Project.

BYRON BERGEN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION
RESOLUTION REGARDING SEQRA DETERMINATION
WHEREAS, the Byron Bergen Central School District Board of Education (the “Board”) has considered the impact to the environment of following Scope of Work to be completed:

1. Jr/Sr High School Facility (SED # 18-07-01-00-02)

SCOPE OF WORK SUMMARY

Repainting/sealing of exterior brick wall around the windows of the junior high gymnasium and change to the roof line eave so water from the roof is not able to seep into the building.

WHEREAS, the Board has reviewed the Scope of Work set forth above as one Proposed Action, and has further consulted with its Architects and legal counsel with respect to the potential for environmental impacts resulting from the Proposed Action;

WHEREAS, the Board has relied on the statement of facts contained in the State Education Department Project Descriptions (Form FP-PD) and reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR. Part 617 of the Environmental Conservation Law, Article 8 (“SEQRA”) and concluded that the project involves:

- Maintenance or reconstruction involving no substantial changes in an existing facility or structure (6 NYCRR §617.5(c)(1));
- Replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes (6 NYCRR §617.5(c)(2));

THEREFORE, BE IT RESOLVED, by the Board as follows:

1. The Proposed Action, individually and cumulatively, does not constitute substantial changes to the existing facilities and involves routine activities of educational institutions, and, therefore, does not exceed the thresholds for a Type II Action established under 6 NYCRR Part 617.

2. The Board hereby determines the Proposed Action is a Type II action in accordance with SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

The motion passed 5 Yes, 0 No.

Approval –
Resignation
School District
Clerk –
Emily Willard
(Eff. 4/12/25)

Upon the recommendation of the Superintendent, it was moved by L. Smith and seconded by J. Cook to approve the Resignation of School District Clerk – Emily Willard (Eff. 4/12/25).

The motion passed 5 Yes, 0 No.

Approval –
Senior Building
Maintenance
Mechanic – Tom
Klycek (Eff. 4/4/25)

Upon the recommendation of the Superintendent, it was moved by J. Cook and seconded by K. Carlson to approve Senior Building Maintenance Mechanic – Tom Klycek (Eff. 4/4/25).

The motion passed 5 Yes, 0 No.

Approval –
Cleaner –
Hunter O’Brien
(Eff. 4/22/25)

Upon the recommendation of the Superintendent, it was moved by C. Matthews and seconded by K. Carlson to approve Cleaner - Hunter O’Brien (Eff. 4/22/25).

The motion passed 5 Yes, 0 No.

Approval –
Temporary Clerk
Typist – Jadwiga
Syfert (Eff. 3/31/25)

Upon the recommendation of the Superintendent, it was moved by K. Carlson and seconded by C. Matthews to approve Temporary Clerk Typist – Jadwiga Syfert (Eff. 3/31/25).

The motion passed 5 Yes, 0 No.

Approval –
Substitute Food
Service Worker –
Jamie Godat

Upon the recommendation of the Superintendent, it was moved by L. Smith and seconded by J. Cook to approve Substitute Food Service Worker – Jamie Godat.

The motion passed 5 Yes, 0 No.

Approval –
Resignation
Building
Maintenance
Mechanic –
Tom Klycek
(Eff. 4/3/25)

Upon the recommendation of the Superintendent, it was moved by K. Carlson and seconded by C. Matthews to approve Resignation of Building Maintenance Mechanic – Tom Klycek (Eff. 4/3/25).

The motion passed 5 Yes, 0 No.

Approval – Upon the recommendation of the Superintendent, it was moved by
Building J. Cook and seconded by K. Carlson to approve Building Maintenance
Maintenance Worker – Cornelius Cook (Eff. 4/22/25).
Worker –
Cornelius Cook
(Eff. 4/22/25) The motion passed 5 Yes, 0 No.

Public Comment: None

Information/Announcements/Reports: None

Requests Requiring Board Consideration: None

Review of Next Meeting's Agenda:

- Policy Committee Update
- Facilities Committee Update
- Budget Committee Update
- Audit Committee Update
- SOAR Committee Update
- Positive Recognition

Adjournment: It was moved by J. Cook and seconded by K. Carlson to adjourn the
meeting at 8:18 p.m.
The motion passed 5 Yes, 0 No.